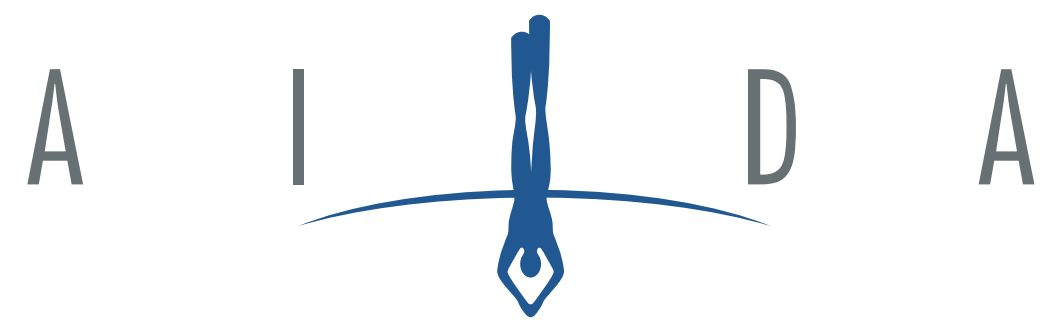


# AIDA EOS STUDENT GUIDELINES

Version 1.1 - 2020





AIDA EOS Student Guidelines V1.1 2020

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**Contributors**

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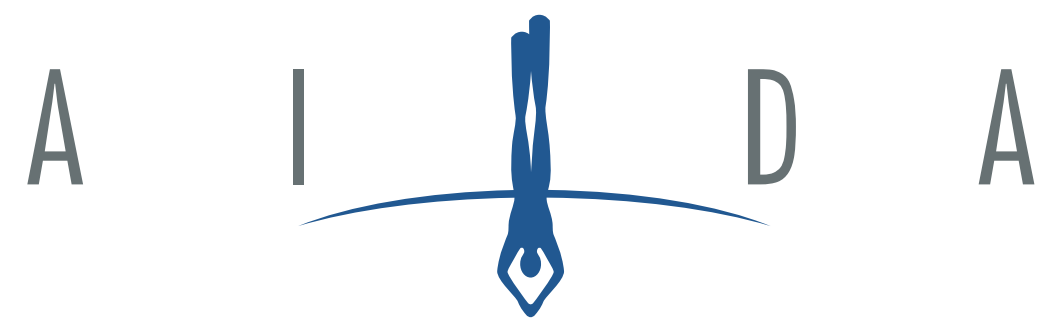
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David Watson

**Photo(s)**

Photo by Jamie Brown on Unsplash

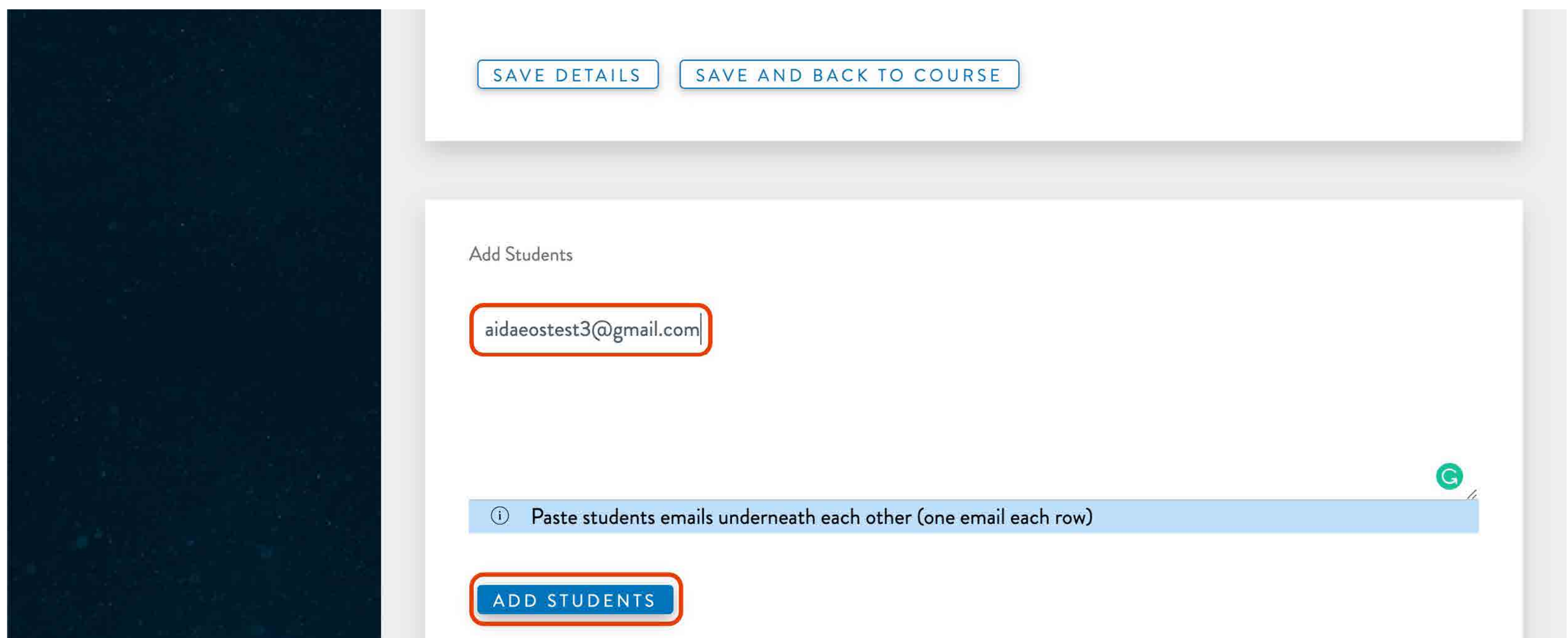


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## 1.1 Course Invitation and Enrollment

At the beginning of your course, your instructor is going to enroll you in a course on AIDA's online system (AIDA EOS). Please give your email address to your instructor. This email address will be your AIDA EOS account.



Once your instructor adds you to a course, you should receive an email from AIDA. If you don't receive the email, please check your Spam mailbox or ask your instructor if the email address he/she added to the course is correct.

EOS Course Notification 받은편지함 x



info@aidainternational.org 도메인: amazonses.com  
에게 ▾

오후 8:57 (0분 전) ☆ ↶ ⋮

🌐 영어 ▾ > 한국어 ▾ 메일 번역

영어 번역 안함 x

**Hello dear student!**

You have been invited to join a course. For viewing your course please follow next link: [https://eos.aidainternational.org/student\\_view\\_course](https://eos.aidainternational.org/student_view_course)

If you don't have an AIDA account, please register here : <https://eos.aidainternational.org/Register>

The course details are below:

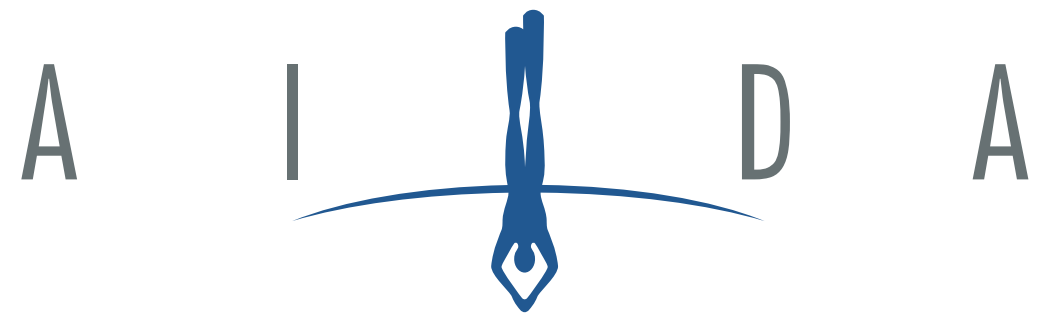
- course type : AIDA2

- instructor: {

- instructor contact: [1](#)

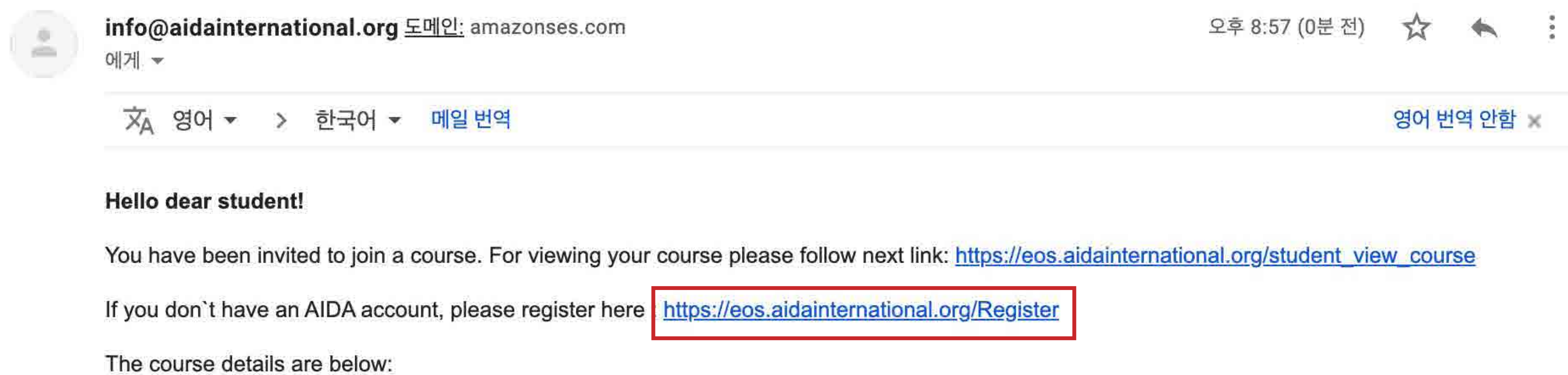
- start date: 2020-08-06

- location : Philippines, TEST, TEST



## 1.2.1 Student Registration (New to AIDA EOS)

If you are new to AIDA EOS or AIDA, you must click the link with "https://eos.aidainternational.org/Register" in your email. Please look at the red box below. If you have an account in the old EOS or already in the new EOS (2.0), please see 1.2.2 or 1.2.3.



The link will bring you to the AIDA registration page. You must fill out the form. If you don't know what is "AIDA ORGANIZATION" or you are not a member of any AIDA ORGANIZATION, you should not choose anything. Leave it as "-". After filling out the form, click on "REGISTER" (see the next page). Please note that you **MUST** use **THE SAME EMAIL ADDRESS** you gave to your instructor!

**REGISTER**

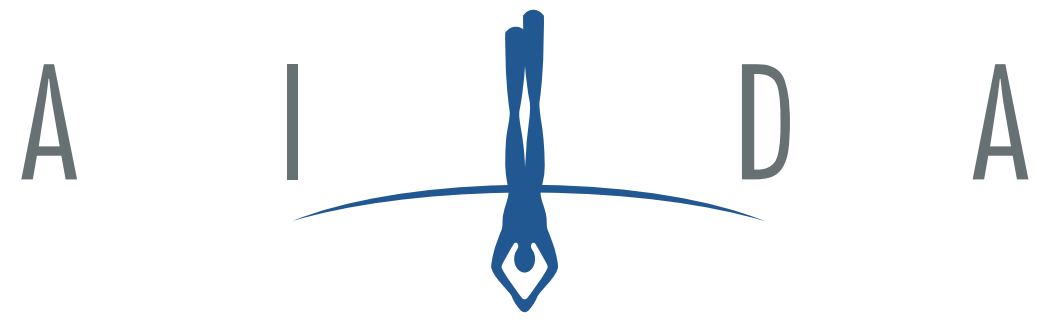
ACCOUNT INFORMATION

Email  
aidaeostest3@gmail.com

Password  
.....

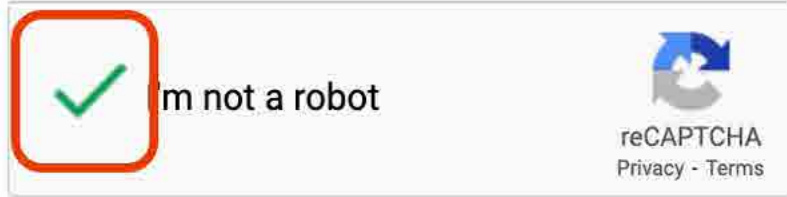
Confirm Password  
.....

AIDA ORGANIZATION  
- **X**



USER INFORMATION

First Name	Last Name
TEST4	EOS4
Street Address 1	Street Address 2
TEST	TEST
City	State, County or Region
TEST	TEST
Postal Code	Country
12345	Afghanistan
Nationality	Gender
Afghanistan	Male
Date of Birth	Telephone number
2000-01-01	01099999999
Emergency Contact	
01099999777	



REGISTER



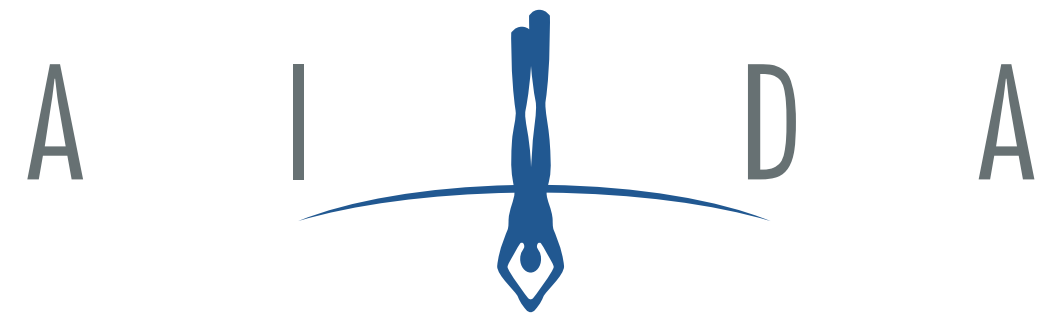
Click on "EOS" in the next page.



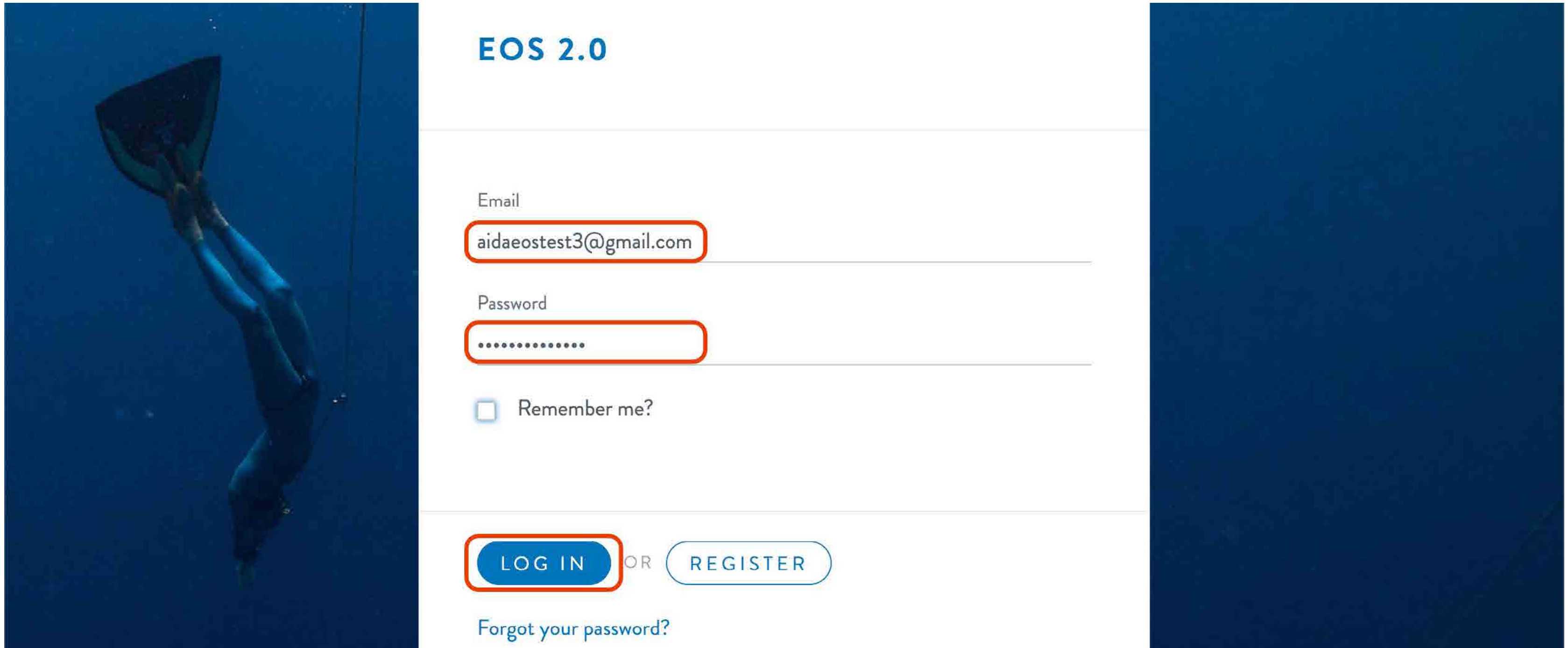
THANKS FOR REGISTRATION!

You can login to following:

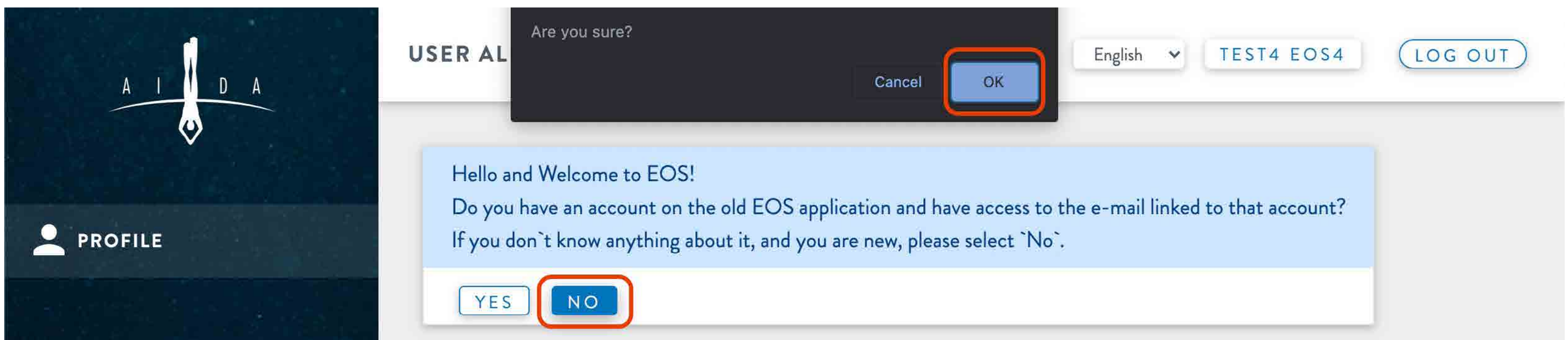
- [AIDA](#) (Main Site)
- [EOS](#) (Education System)
- [Organizer](#) (Organizer Interface)



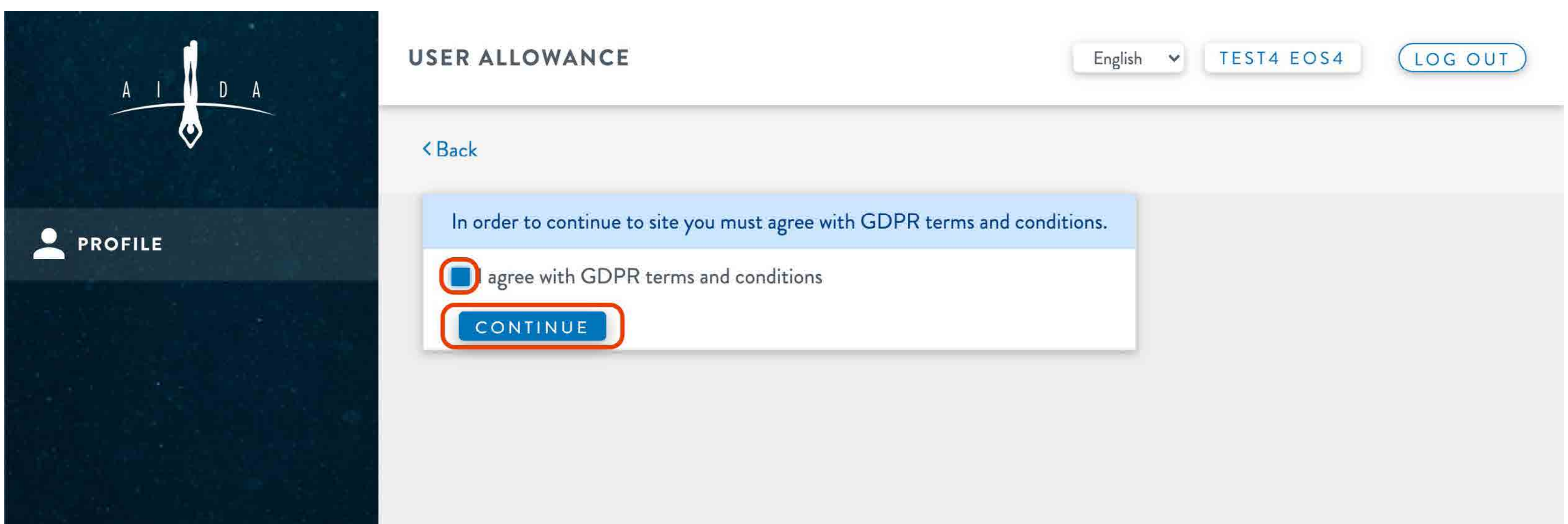
After the registration, you need to log in to EOS 2.0 using the email and password that you used for registration.

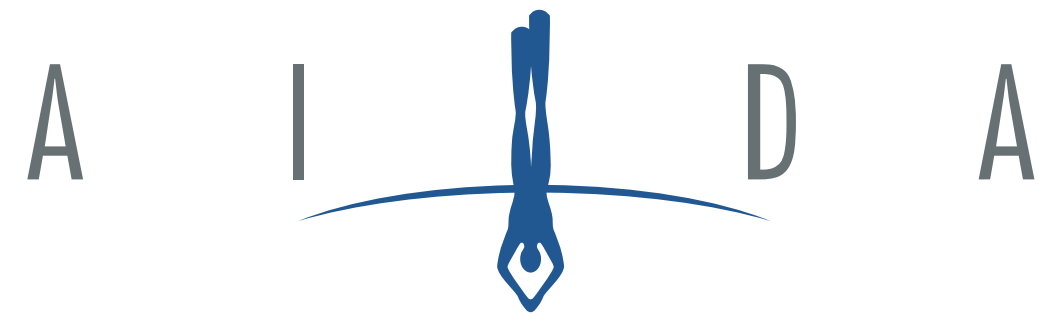


After the login, you **MUST** click on "NO" and "OK" below.



In order to finish the registration, you must tick off the box and click on "CONTINUE".





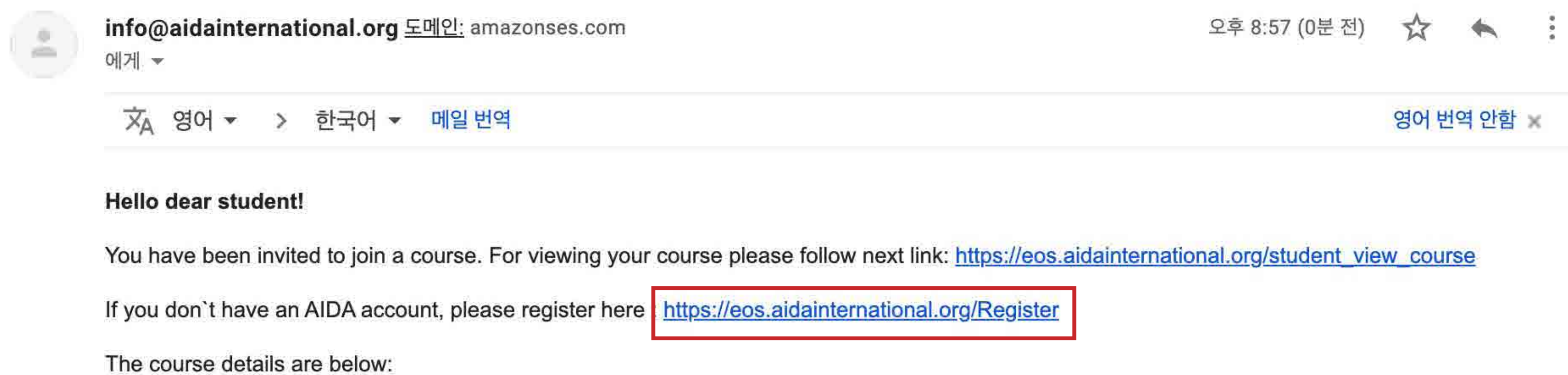
If you see your profile page (see below), the registration is done.

Once it's done, please check 1.3 to see how you accept the course invitation.



## 1.2.2 Student Registration (A Student from the Old EOS)

If you already have an account on the old EOS but never transferred your data (education history and certifications) to EOS 2.0 yet, then you need to transfer your data to EOS 2.0 first. In this case, you must click the link with "https://eos.aidainternational.org/Register" in your email. Please look at the red box below.



The link will bring you to the AIDA registration page. You must fill out the form. You can use either a different email or the same email with your old EOS account. But please note that you must use the same email address you gave to your instructor.

If you don't know what is "AIDA ORGANIZATION" or you are not a member of any AIDA ORGANIZATION, you SHOULD NOT choose anything. Leave it as "-". After fill out the form, click on "REGISTER" (see the next page).

**REGISTER**

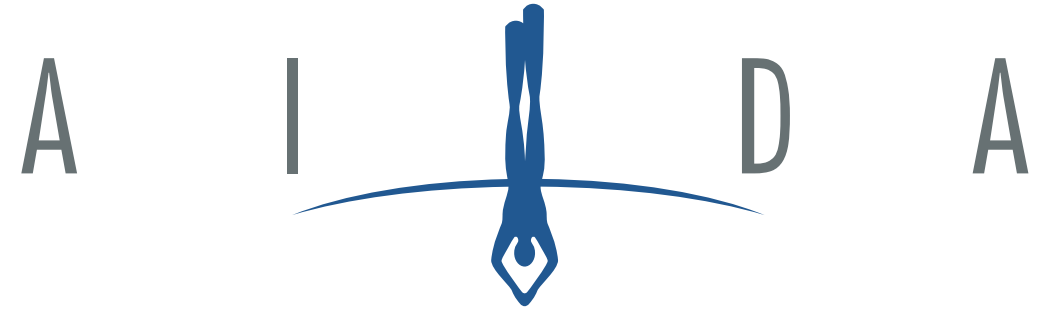
**ACCOUNT INFORMATION**

Email  
lo...@...com

Password ..... Confirm Password .....

**AIDA ORGANIZATION**

-



**USER INFORMATION**

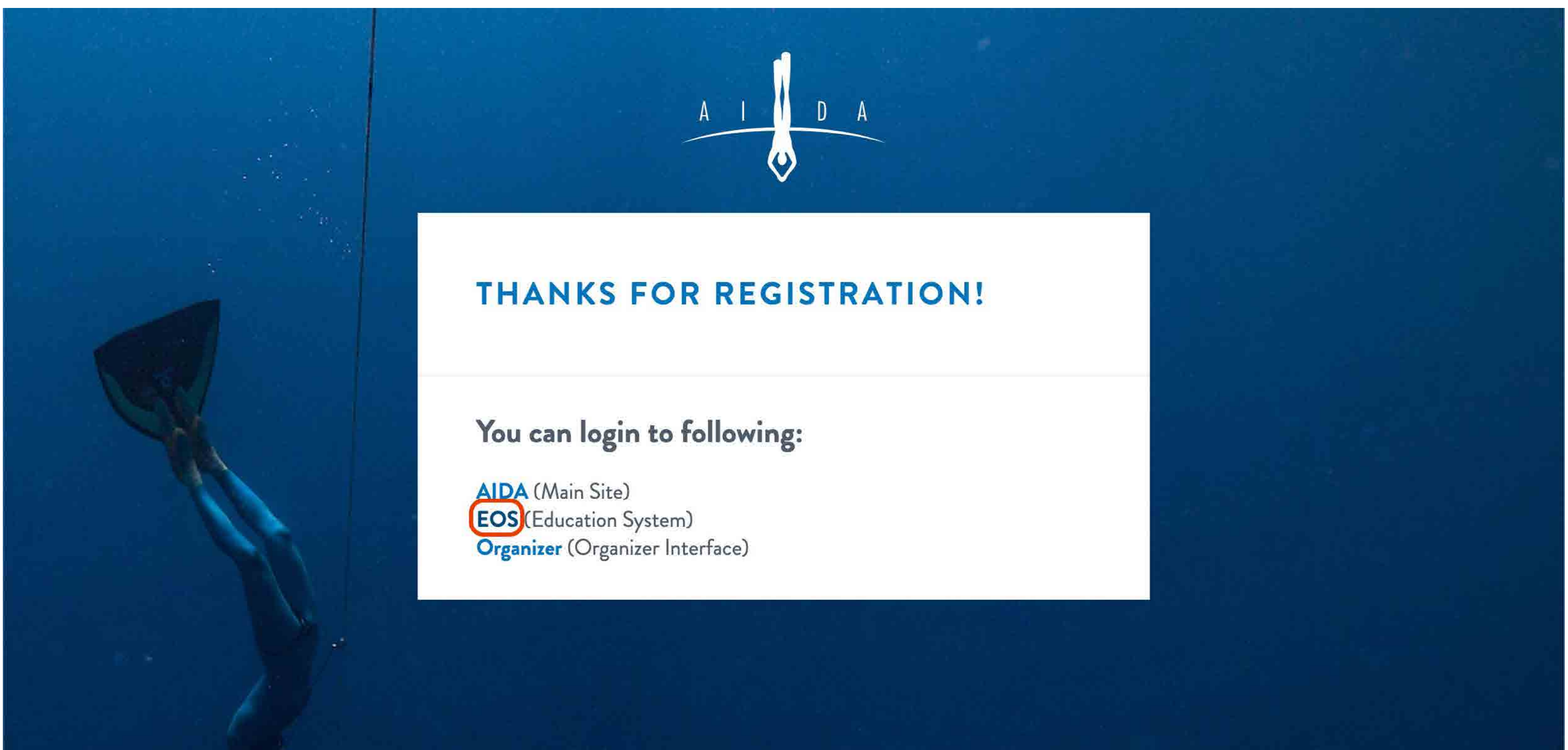
First Name: Sar  
Last Name: Ki  
Street Address 1: H  
Street Address 2: H  
City: H  
State, County or Region: H  
Postal Code: 1  
Country: C  
Nationality:   
Gender: Male  
Date of Birth: 19  
Telephone number: +8  
Emergency Contact: +8

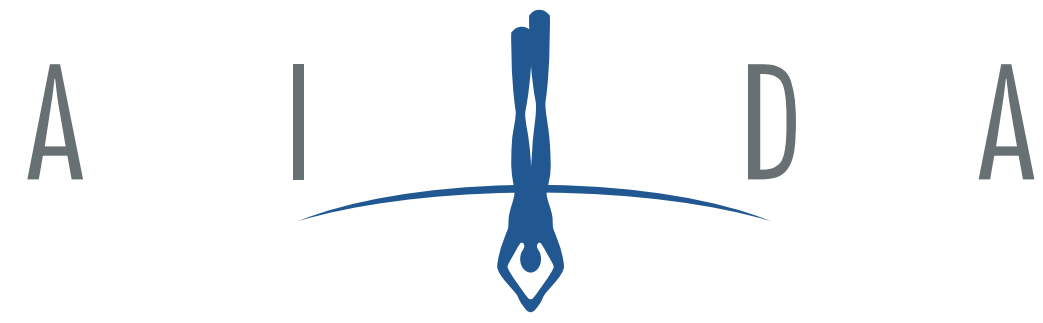
I'm not a robot

reCAPTCHA  
Privacy - Terms

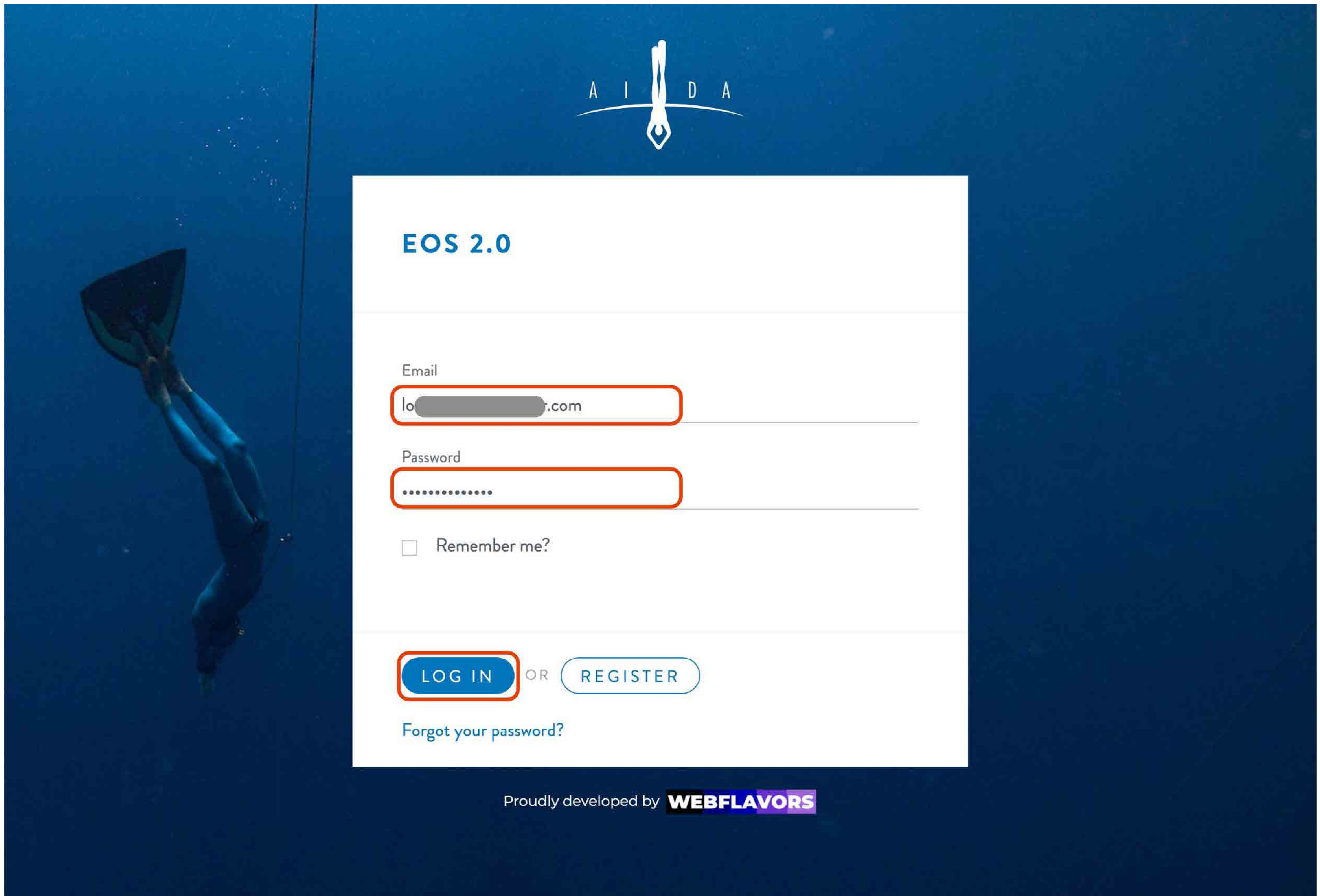
**REGISTER**

Click on "EOS" in the next page.

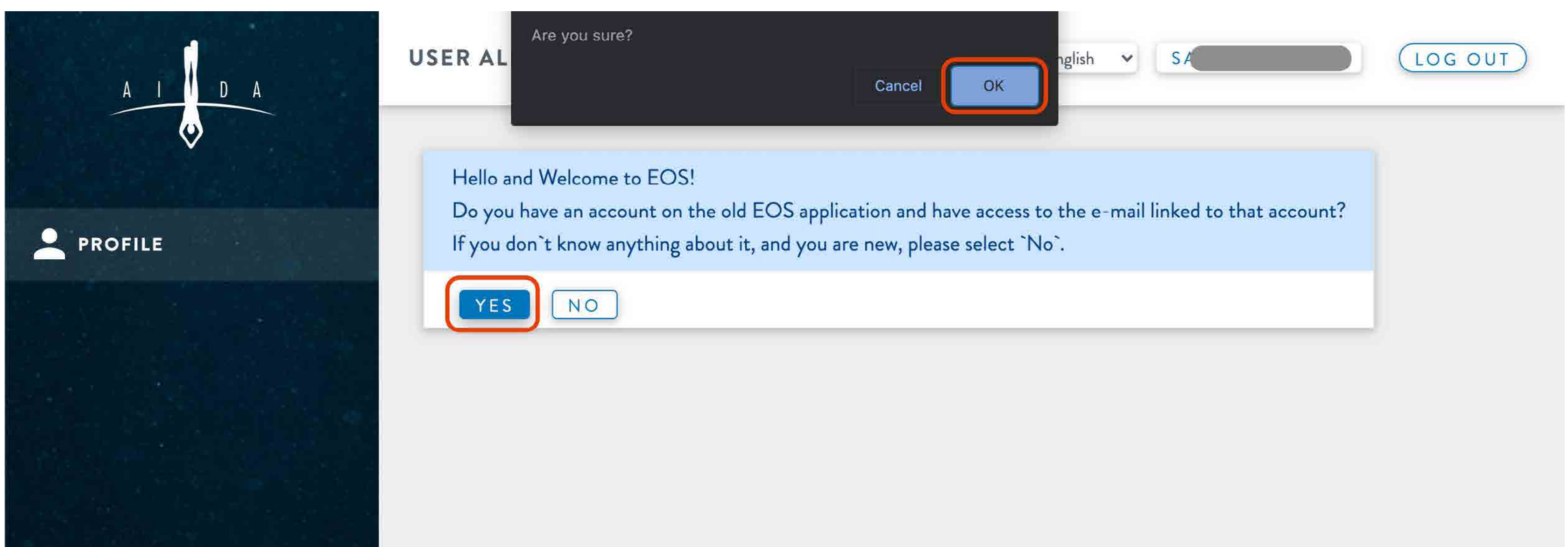




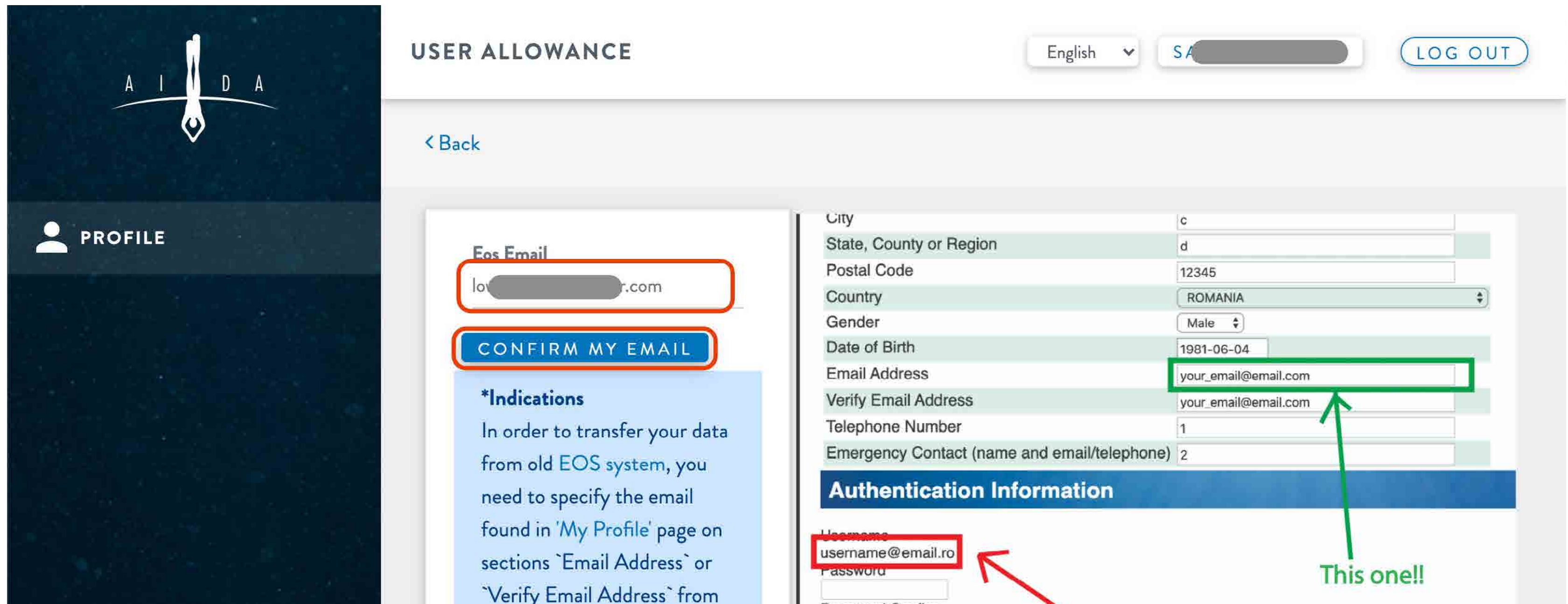
After the registration, you need to log in to EOS 2.0 using the email and password that you used for registration.



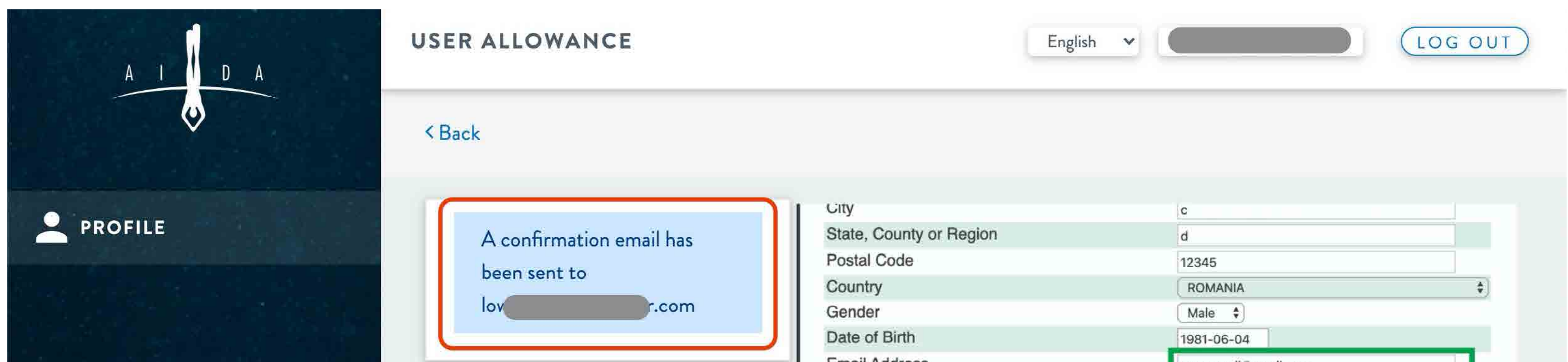
After the login, you **MUST** click on "YES" and "OK" to transfer your data from the old EOS.



To transfer the old data from the old EOS to EOS 2.0, you **MUST** remember your account on the old EOS. But you don't need to remember the password. Write down the old EOS account and click on "CONFIRM MY EMAIL".



If the old account is correct, you will get a message "A confirmation email has been sent to youremail@address.com".



You must check the email and click the verification link in the email. [https://eos.aidainternational.org/verify\\_transfer](https://eos.aidainternational.org/verify_transfer).

☆ Confirm User Transfer From Old EOS

보낸사람 VIP <info@aidainternational.org>  
받는사람 <...@...com>

**EOS User Transfer Confirmation**

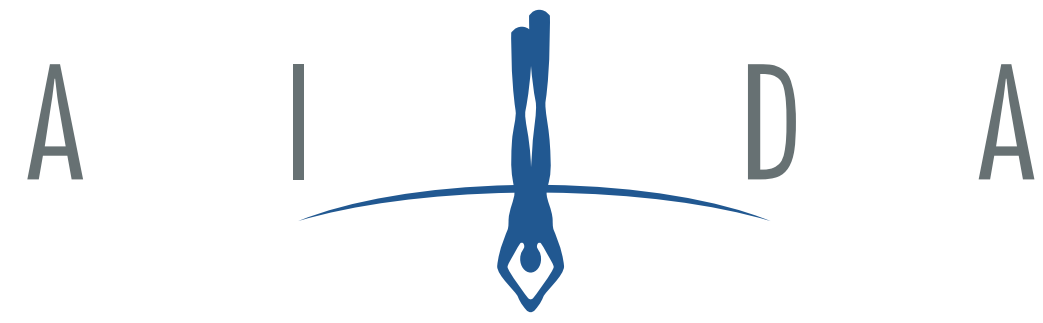
A user transfer request from old EOS System (apps.aidainternational.org/education) to the new one (eos.aidainternational.org) has been made.

If you didn't requested transfer, please ignore this message!

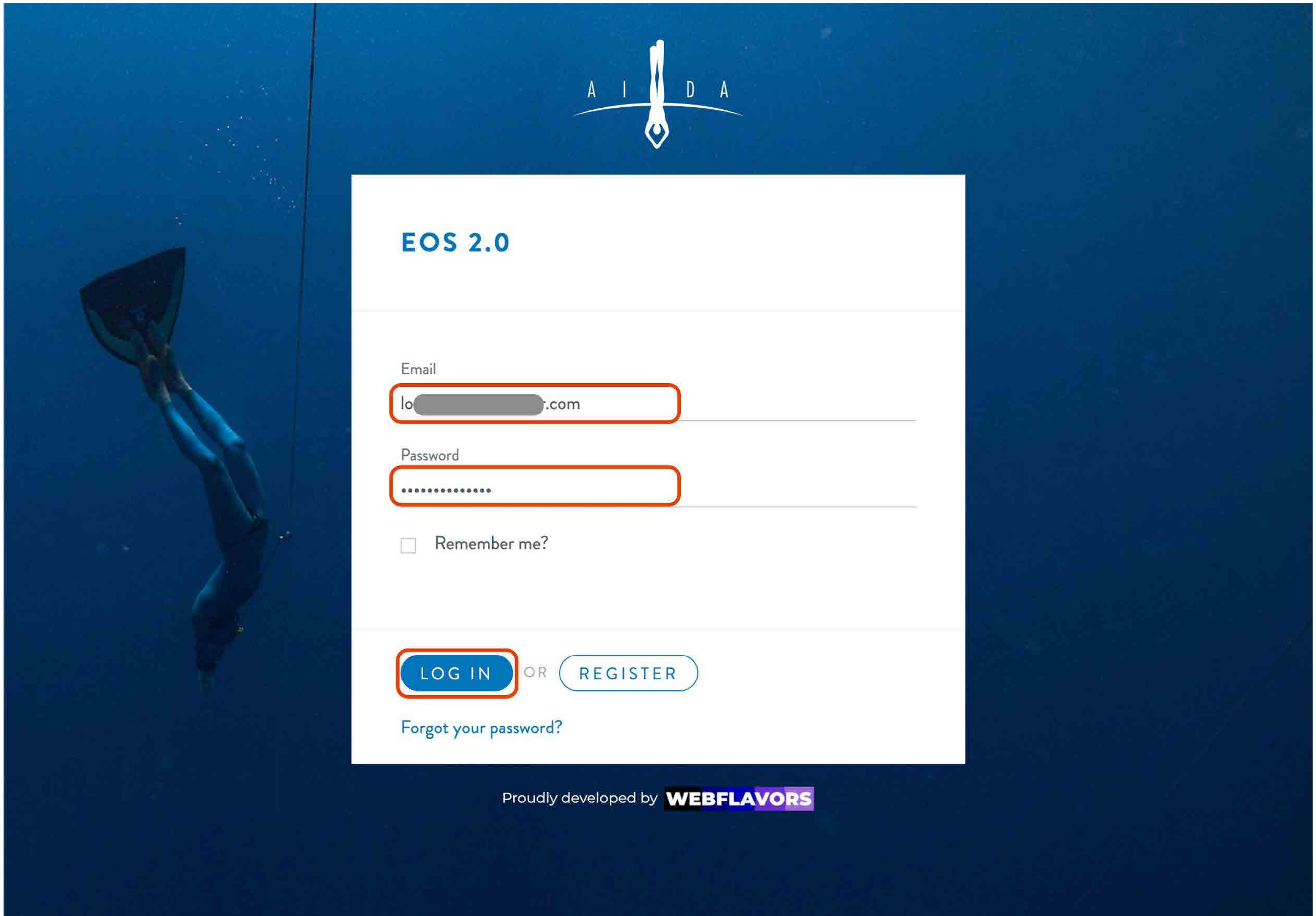
To confirm transfer please follow next link [https://eos.aidainternational.org/verify\\_transfer](https://eos.aidainternational.org/verify_transfer).

Thank you for understanding.

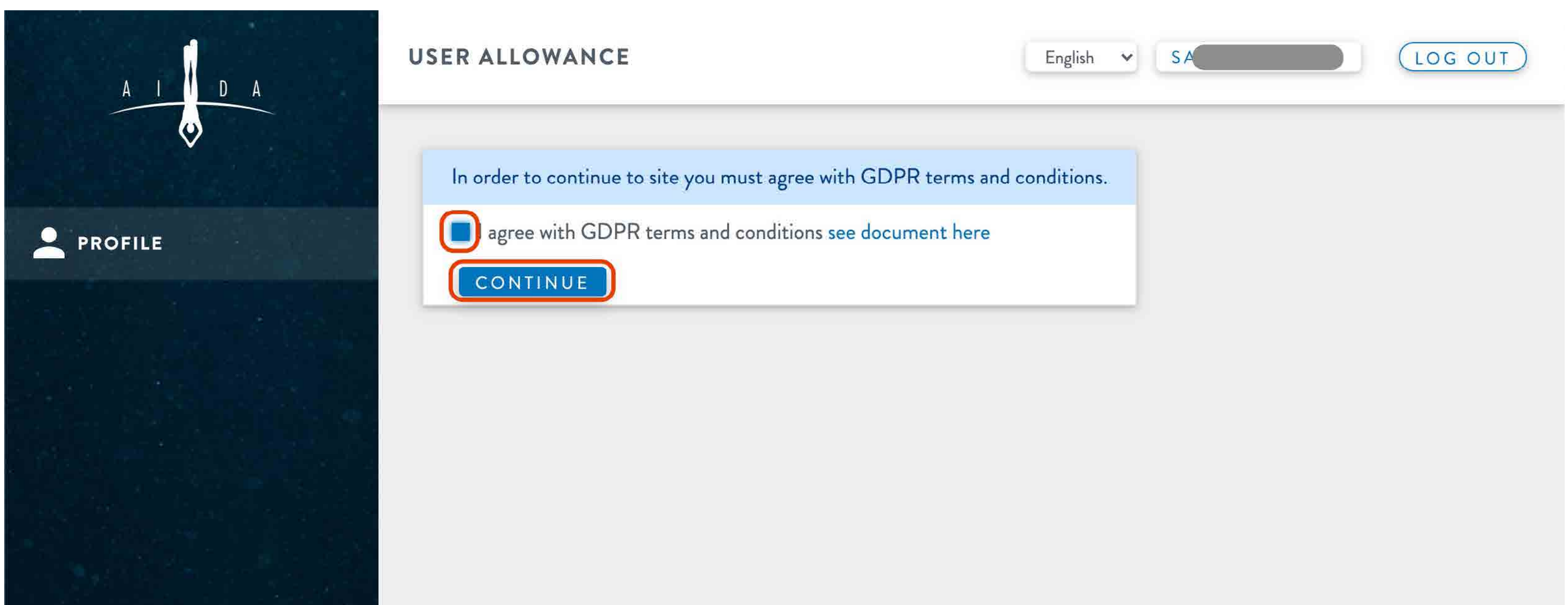
AIDA International Association for the Development of Apnea  
Swiss Post Box 1400864  
Ch. 8010 Zurich, Switzerland



If you click on the link, you will be prompted to the EOS login page. You need to log in to EOS 2.0 using the email and password that you used for registration.

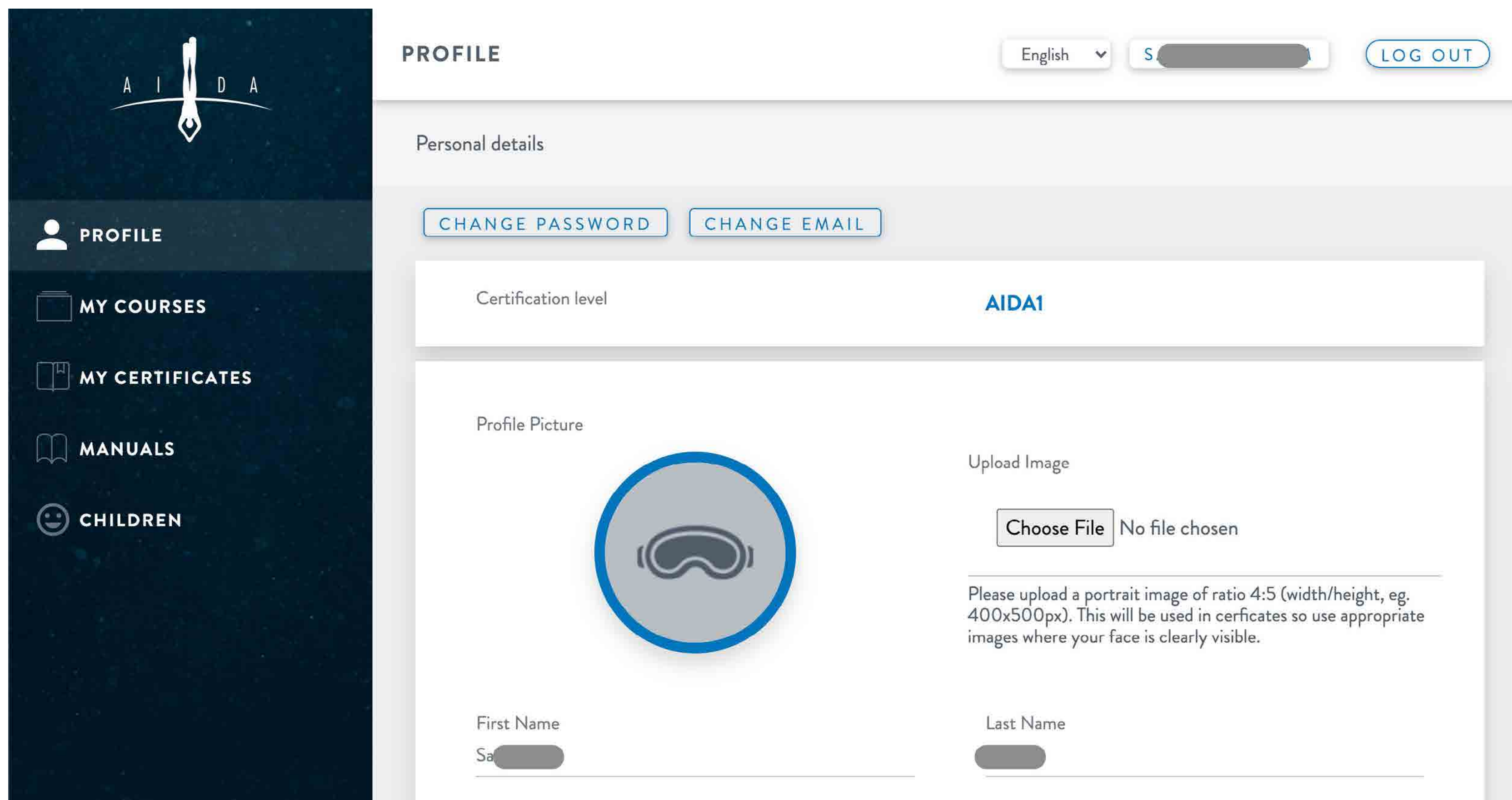


In order to finish the registration, you must tick off the box and click on "CONTINUE".

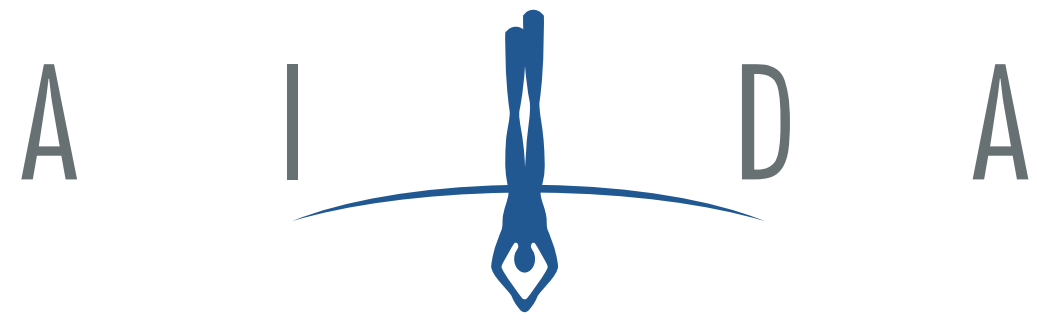




If you see your profile page (see below), the registration is done.

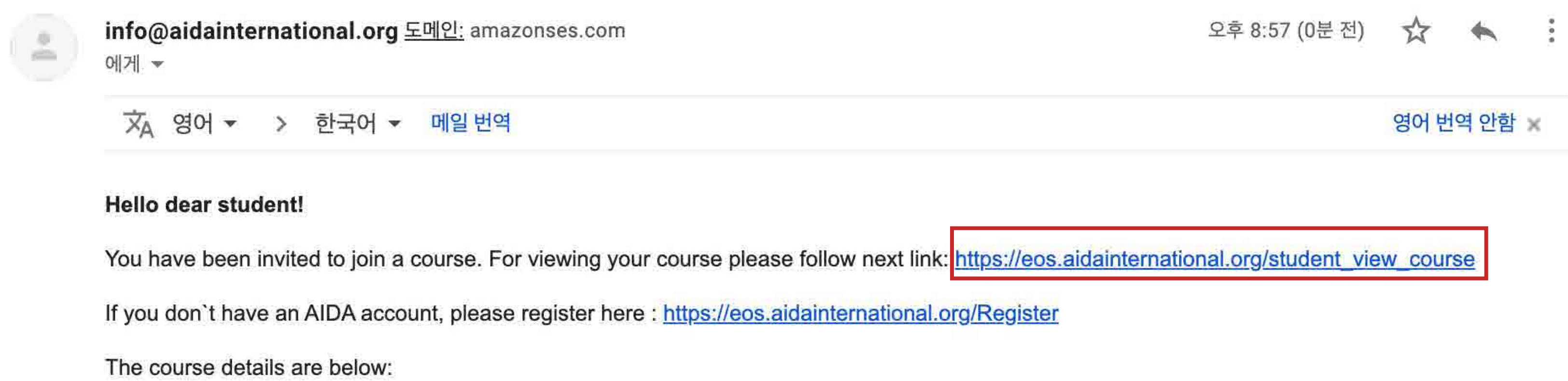


Once it's done, please check 1.3 to see how you accept the course invitation.



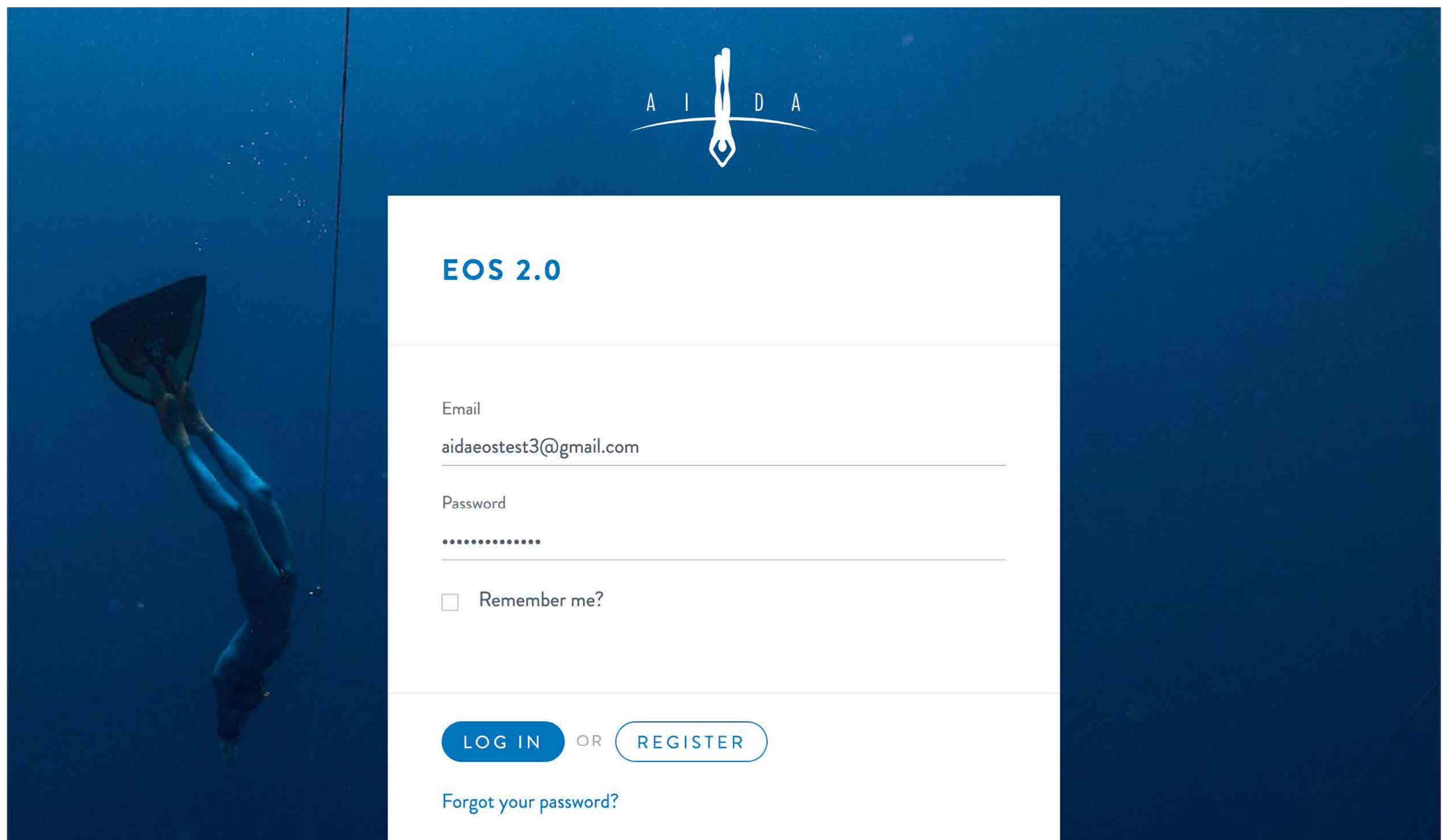
## 1.2.3 Student Registration (Have an Account on EOS 2.0)

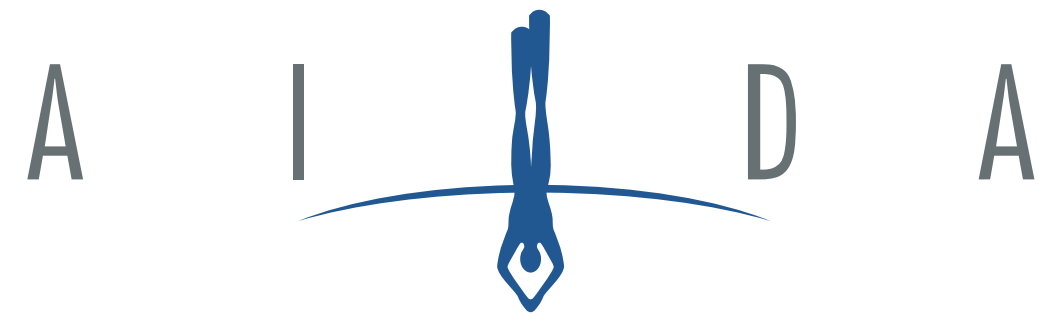
If you already have an account on EOS 2.0 and/or transferred the data from the old EOS, you should click the link with "https://eos.aidainternational.org/student\_view\_course". See below.



The link will prompt you to the EOS login page and then to the course which your instructor created for you.

Log in to EOS 2.0.





If you log in to EOS, you would immediately see the page below.

- 👤 PROFILE
- 📁 MY COURSES
- 📄 MY CERTIFICATES
- 📖 MANUALS
- 😊 CHILDREN

**VIEW COURSE** English ▾ TEST4 EOS4 LOG OUT

You have been invited to this course. To accept invitation please follow next button. If you don't, just ignore it. Accepting invitation will unlock your user details for instructor.

[I ACCEPT COURSE INVITATION](#)

Course Name	Course Type	Start Date
TEST5	AIDA3	06.08.2020
Country	City	Address
Philippines	TEST	TEST

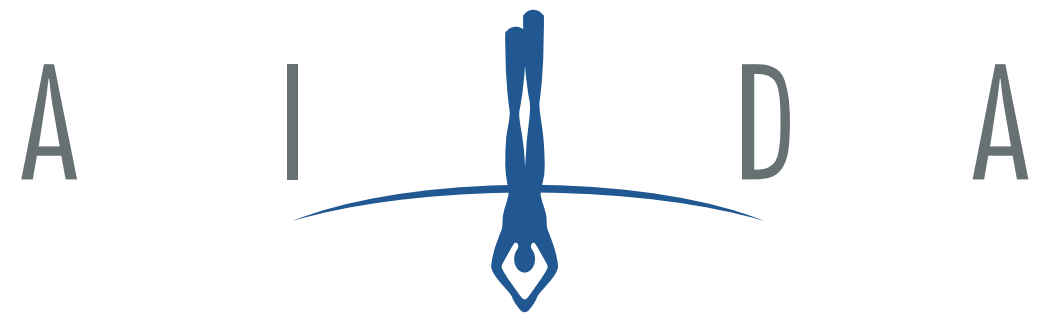
Instructor	Level	Info
██████████	Instructor	██████████

[COURSE MATERIALS](#)

#	Student	Theory Exam	Pool Requirements	Open Water Requirements	Medical Certificate	Status	Available Cert Level
	TEST4 EOS4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Added	-

Please check 1.3 - (Student Case 1.2.3) to see how you accept the course invitation.





## 1.3 How to Accept a Course Invitation

If you don't accept the course invitation on EOS, your instructor can't certify you. Please remember to accept the course invitation.

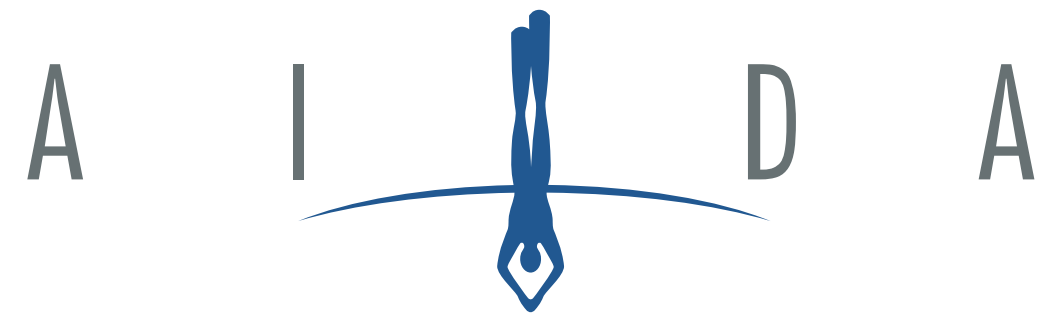
### Student case 1.2.1 or 1.2.2

After the registration, you should follow the procedure below.

Click on "MY COURSES" on the left side.

Ask your instructor what is the name of AIDA course on EOS. If you were registered on the old EOS, there could be multiple courses in the list. So ask your instructor the name of the course the instructor created for you. For example, in this case "TEST5". The student (You) should click on "TEST5".

Course name	Course Type	Course date	Course status
TEST4 2	AIDA2	06-08-2020	Status: Added
TEST5	AIDA3	06-08-2020	Status: Added



You would see a message in a blue box. You must click on "I ACCEPT COURSE INVITATION" to be certified when you finish the course.

**VIEW COURSE** English TEST4 EOS4 LOG OUT

You have been invited to this course. To accept invitation please follow next button. If you don't, just ignore it. Accepting invitation will unlock your user details for instructor.

**I ACCEPT COURSE INVITATION**

Course Name	Course Type	Start Date
TEST5	AIDA3	06.08.2020
Country	City	Address
Philippines	TEST	TEST

Instructor Level Info

### Student case 1.2.3

Follow the procedure 1.2.3 and then you can accept the course.

Click the email link --> Login --> Accept the course

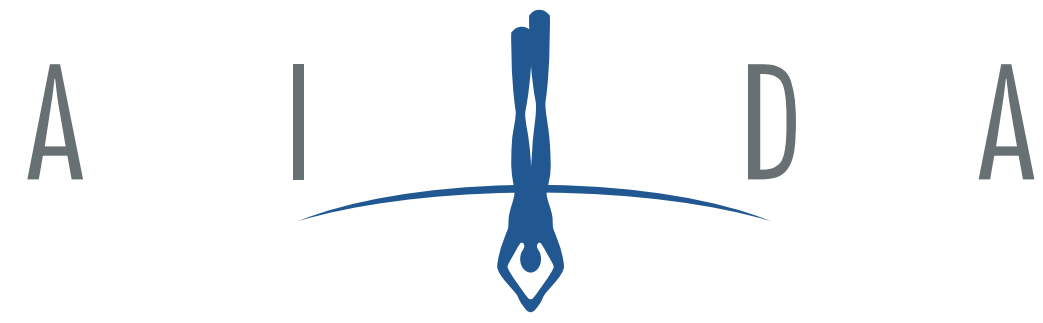
**VIEW COURSE** English TEST4 EOS4 LOG OUT

You have been invited to this course. To accept invitation please follow next button. If you don't, just ignore it. Accepting invitation will unlock your user details for instructor.

**I ACCEPT COURSE INVITATION**

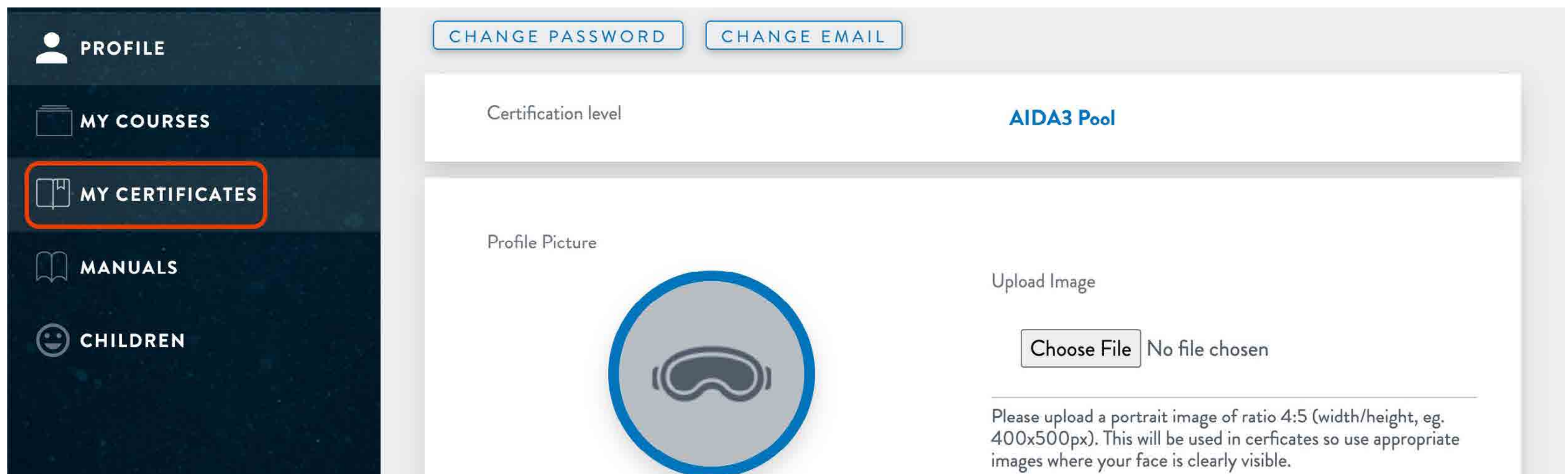
Course Name	Course Type	Start Date
TEST5	AIDA3	06.08.2020
Country	City	Address
Philippines	TEST	TEST

Instructor Level Info

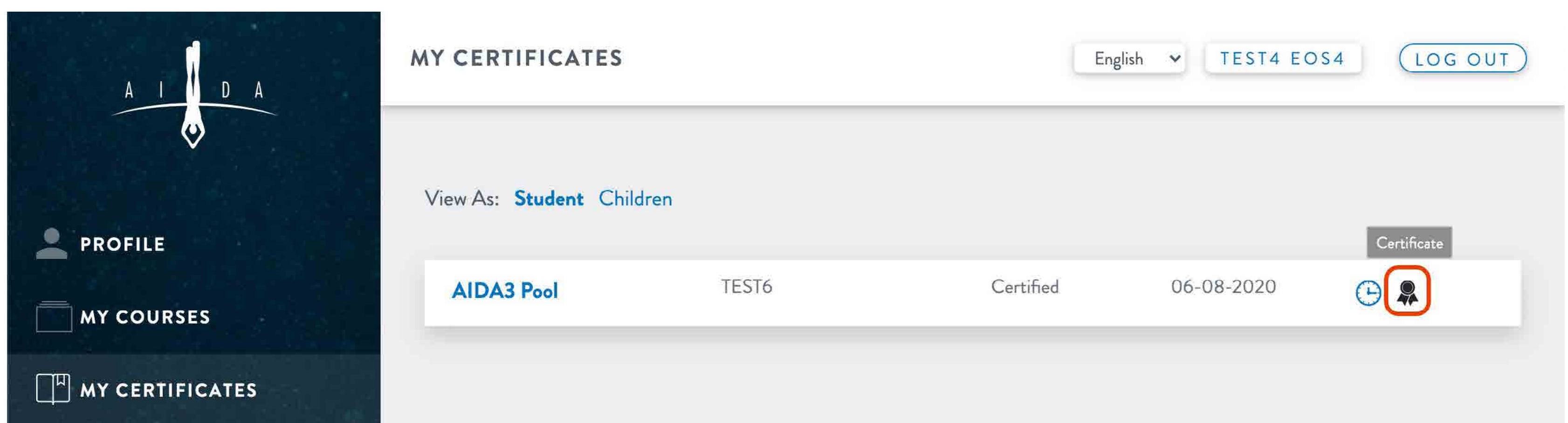


## 1.4 Where Can I Find or Download My Certification?

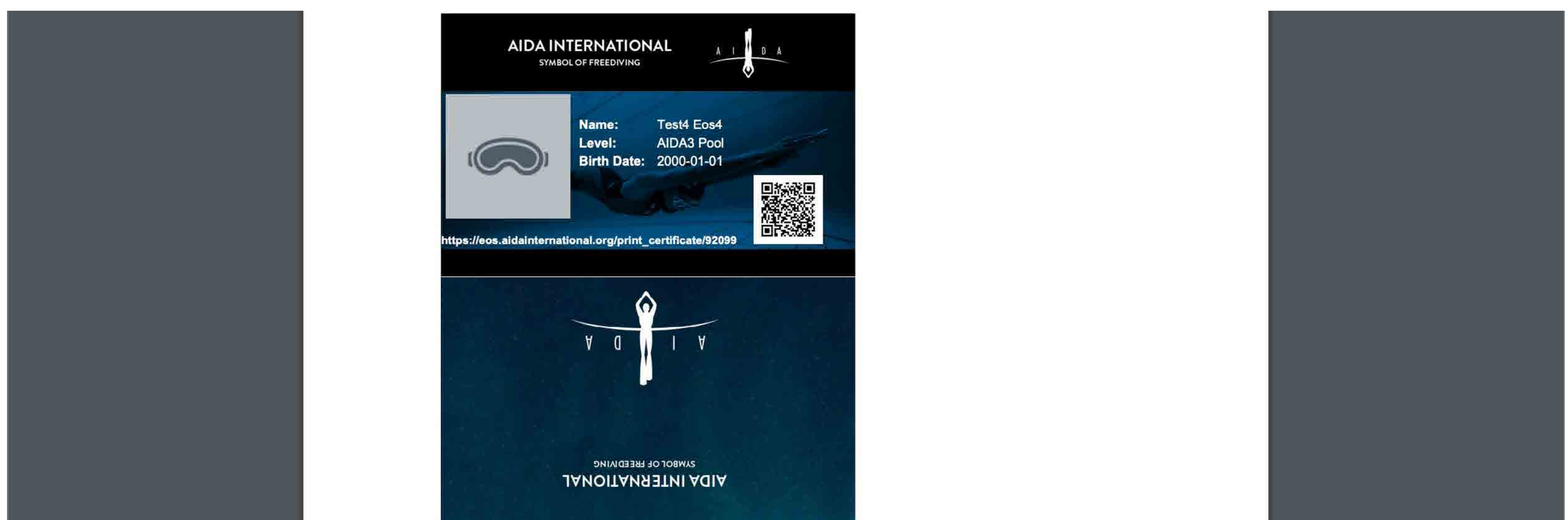
Once you are certified by your instructor, you can have a digital certification. To check your certification, please follow the steps. Click on "MY CERTIFICATES" on the left side.



Click on the "Ribbon" icon on the right side.

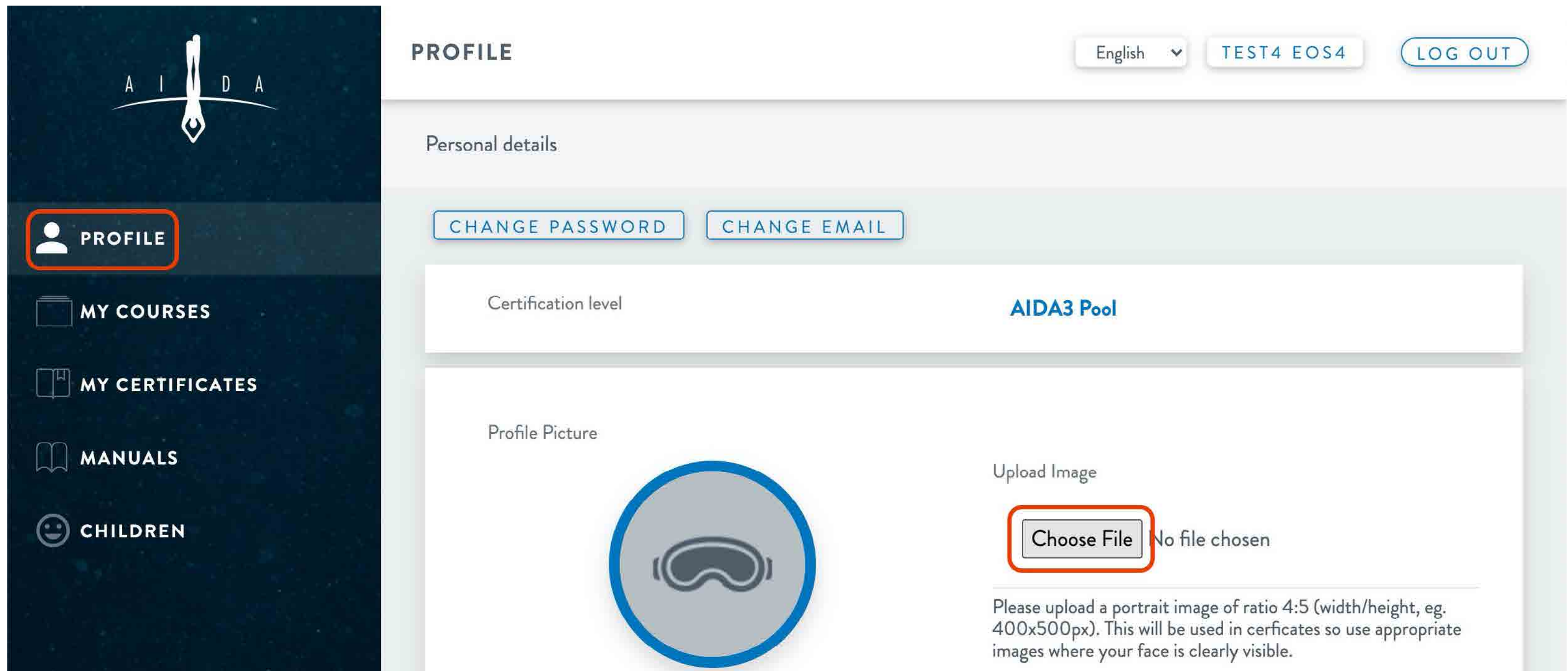


You can see your certification.

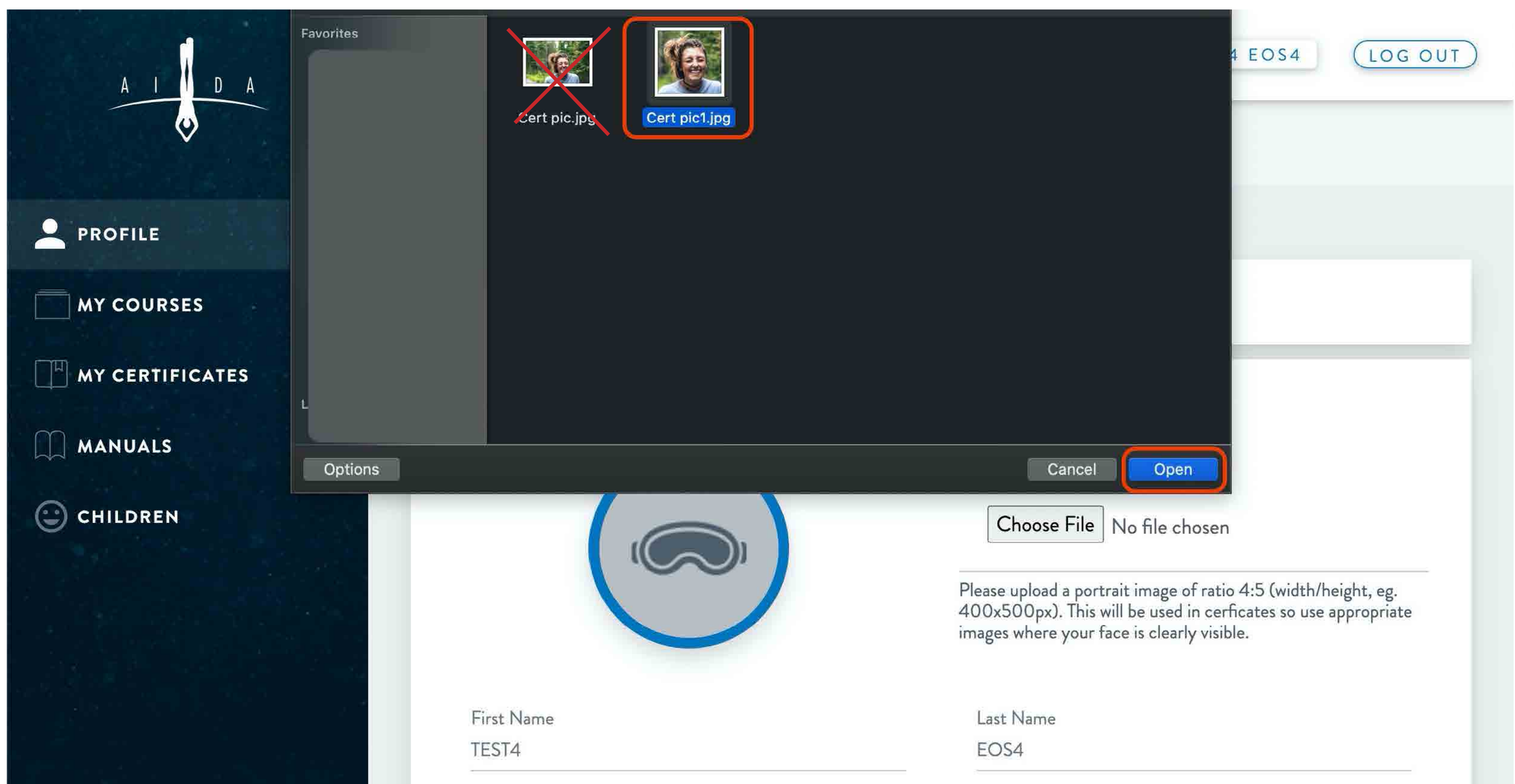


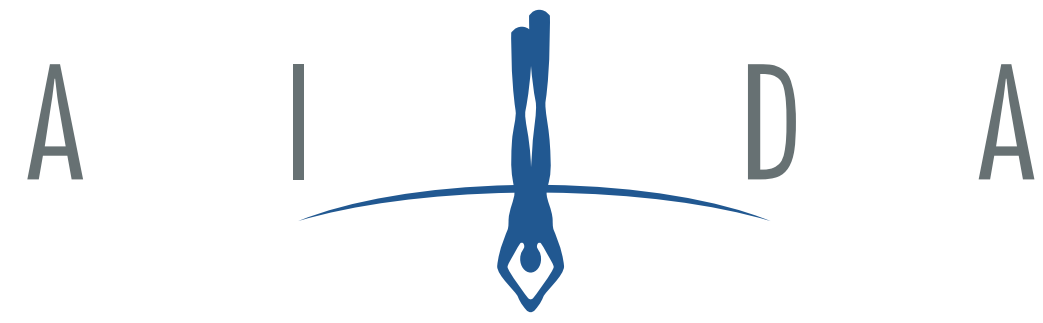
## 1.5 How to Add a Picture to My Certification

Click on "PROFILE" on the left side and click on "Choose File".



Choose a picture and click on "Open". You MUST upload an image of ratio 5:5 (4:5 on the website is wrong) with your face in the center to have a proper picture in your certification.

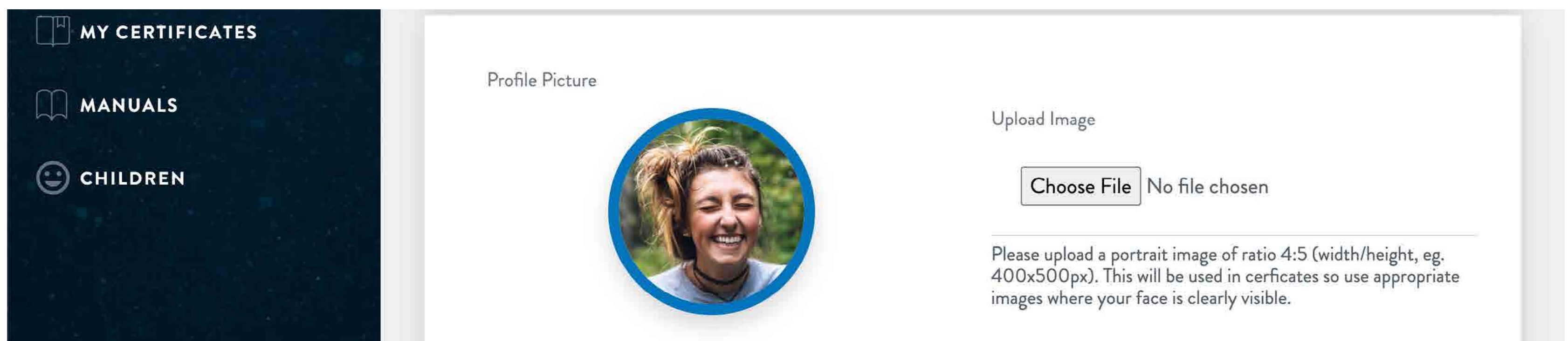




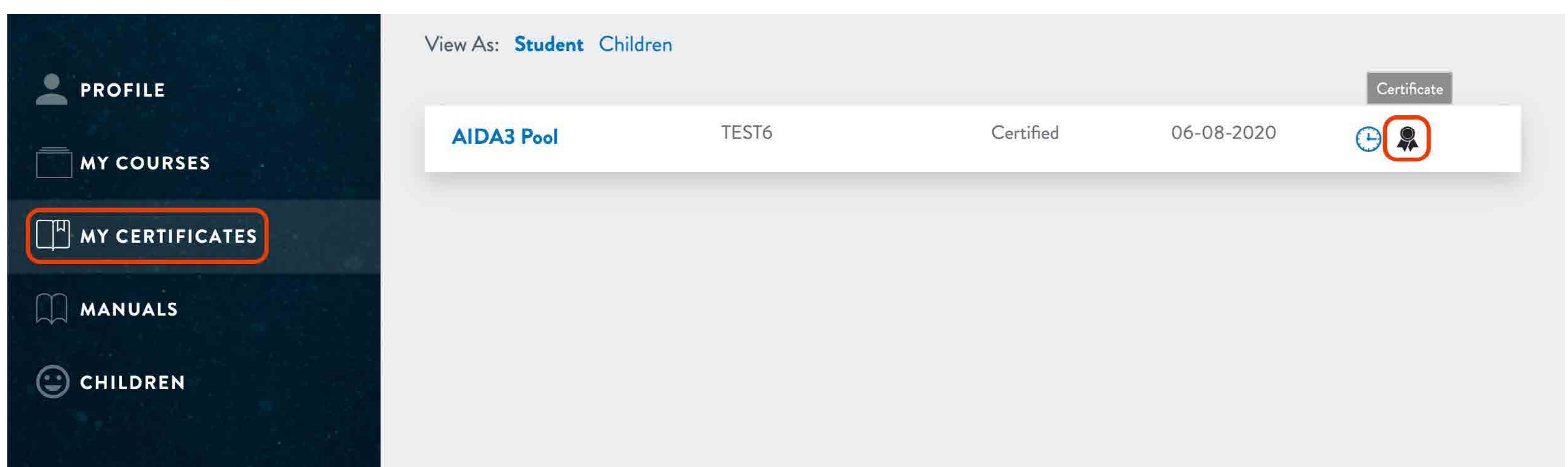
Scroll down and click on "SAVE CHANGES". When you click on "SAVE CHANGES", the system will upload the chosen file to the server.

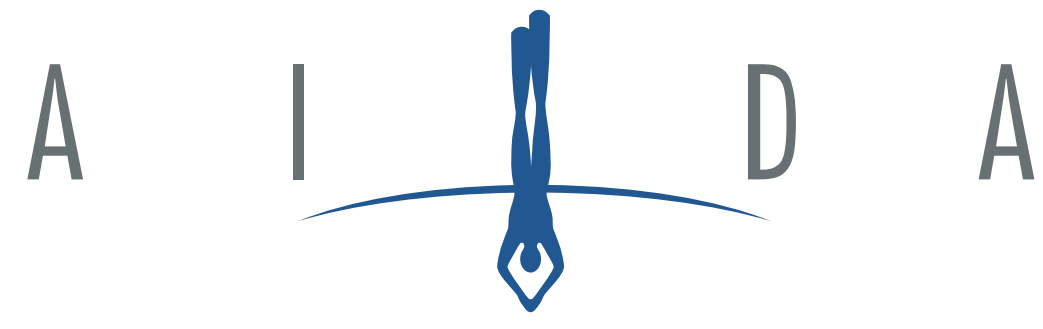


Once the file upload is done, then you would see the picture on your profile.

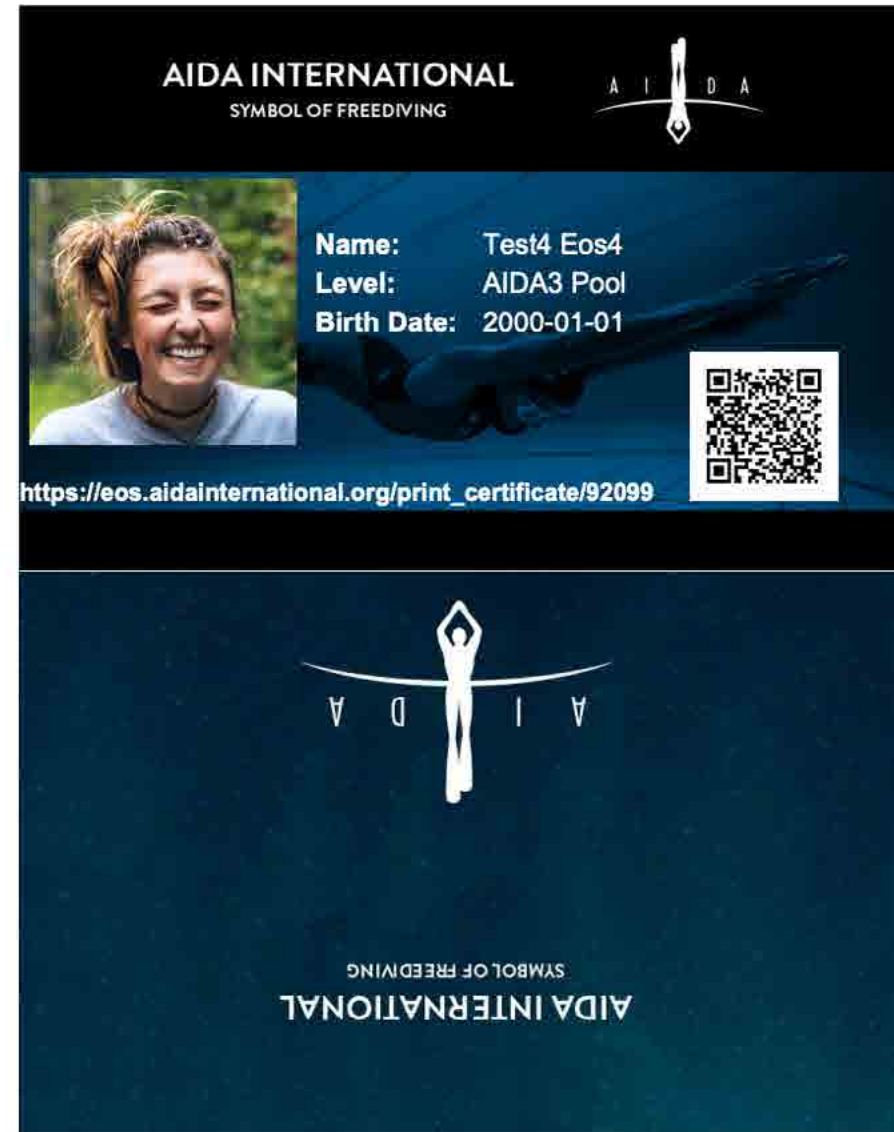
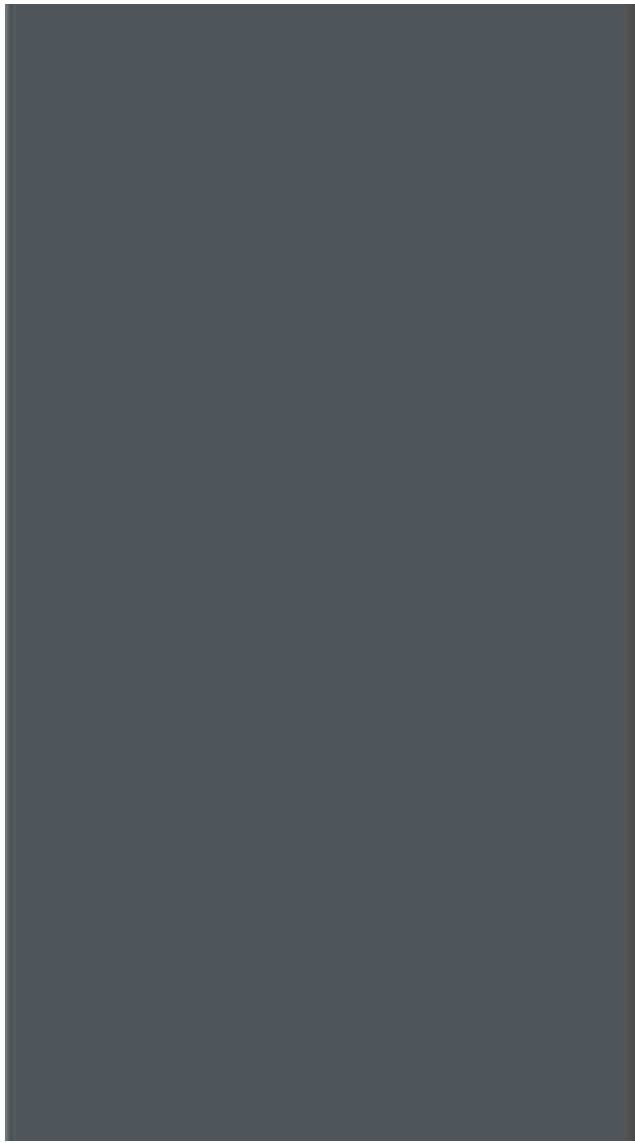


To see your certification, click on "MY CERTIFICATES" on the left side and click on the "ribbon" icon on the right side.





Now you can see your picture on the certification. Download or save your certification into your computer or mobile devices.

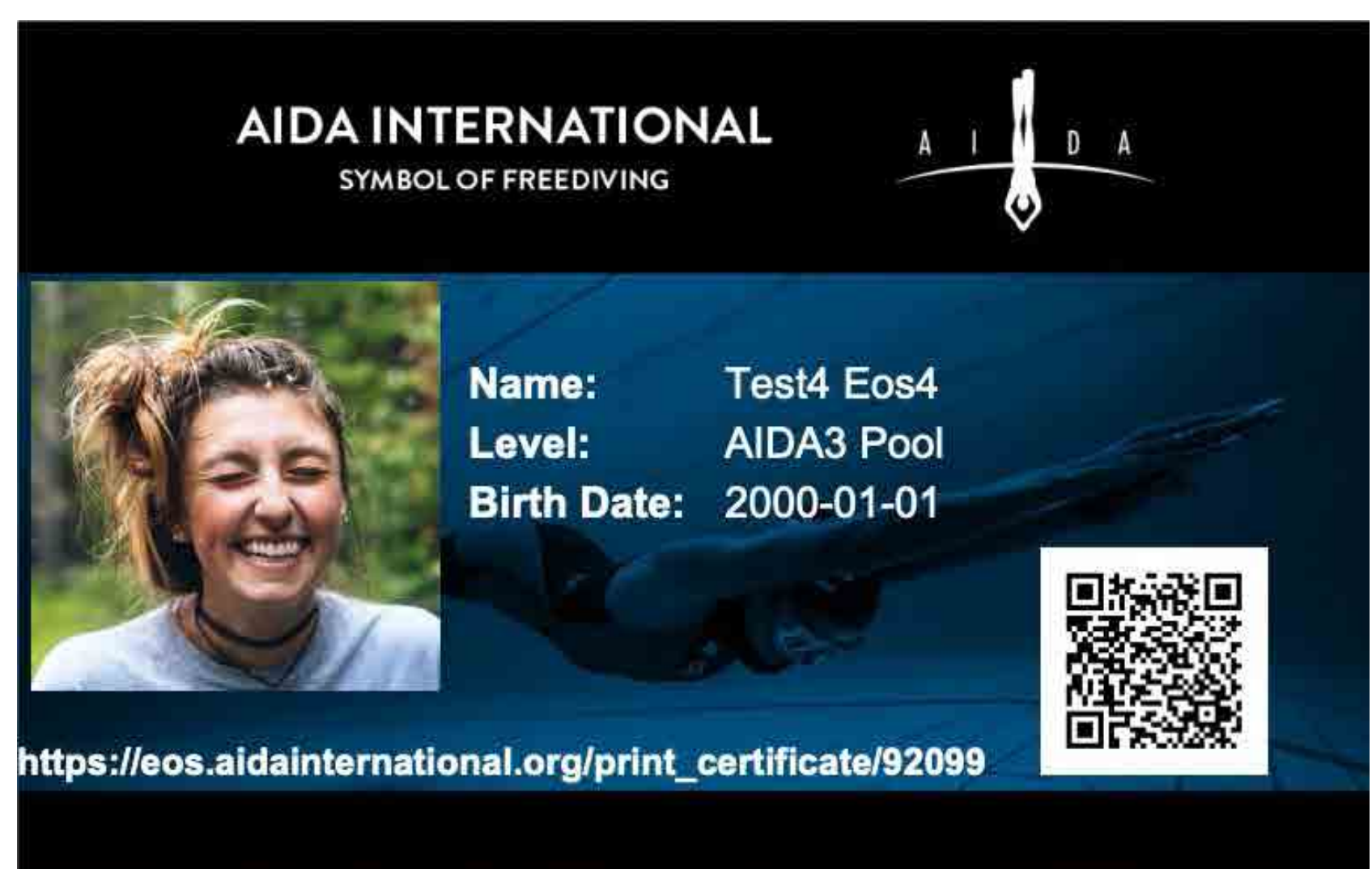


## 1.6 My Picture on the Certification Looks Strange!

You **MUST** upload a picture of ratio **5:5**. Please read the instruction in 1.5. You **MUST** crop your picture into 5:5 ratio before you upload it.

### A picture in 5:5 ratio (e.g 2 X 2 picture)

You can have a proper picture in your certification.



### A picture in non-5:5 ratio

The picture in the certification is distorted. Please upload 5:5 picture into your profile.



### A Picture in Portrait mode

If you upload a picture taken in Portrait mode on your phone, then you might see

your picture turned sideways on your certification. In this case, you should crop the picture into 5:5 ratio and upload it again.

